

- ❖ Efficient in planning & execution, hard-working, devoted, self-motivated.
- ❖ Leader Ship Quality.

#### PERSONAL DETAILS

- ❖ Name : Abhishek kumar
- ❖ Father's Name : Late Sunil Kumar Singh
- ❖ Date of Birth : 16/04/1991
- ❖ Nationality : Indian
- ❖ Gender : Male
- ❖ Religion : Hindu
- ❖ Marital Status : Single
- ❖ Hobbies : Watching Cricket, Book Reading
- ❖ Language Known : Hindi, English

#### DECLARATION

I hereby declare that all the particulars stated above are true to the best of my knowledge and believes.

Place:.....

Date:.....

Signature

# RESUME

**NAME** : ABHISHEK KUMAR  
**Mobile** : +91 8709438252  
**Email:-** : abhishek1987balaji@gmail.com

**S/O- LATE SUNIL KR SINGH**  
**C/O- SHRI RAM NARAYAN TRIPHATI**  
**CHITRAKUT NAGAR DANAPUR, DIGHA**  
**PATNA (BIHAR) - 800012**

## OBJECTIVE

As a professional, I am creative and hard working and look ahead for challenges. Because success is not a matter of the being the best and winning the race. Success is a matter of handling the worst and finishing the race. To use my Creativity, Experience, Communication Skill, Moralistic Value to Earn Successful Career.

## ACADEMIC PROFILE

- ❖ Matric from BSEB Patna in 2009 with 3<sup>rd</sup> Div.
- ❖ I.sc from BSEB in 2012 with 2<sup>nd</sup> Div.
- ❖ B.A (HONS) from Magadh University in 2015 with 1<sup>ST</sup> Div

## WORK EXPERIENCE

- ❖ 1 Year Job in HDB Financial Services LTD. ashok rajpath (PATNA) as a Collection Officer in Third Party Payroll
- ❖ Current Job in Vodafone Idea LTD. (PATNA) Bihar as a Collection officer in Third Party Payroll

## COMPUTER SKILLS

- ❖ Post Graduate Diploma in Computer Application (PGDCA)

## STRENGTH

- ❖ Good Communication Skills & Ability to work under pressure.