

Curriculum Vitae

MOUMITA DAS

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➤ **PERSONAL DETAILS:**

DATE OF BIRTH : 01.12.1990

NATIONALITY : INDIAN

MARITAL STATUS : MARRIED

SEX : FEMALE

➤ **ACADEMIC QUALIFICATION:**

Board/Council/University	Year of passing	Division / Grade	% of Marks
<i>West Bengal Board Of secondary Education.</i>	<i>2008</i>	<i>1st</i>	<i>68.00</i>
<i>West Bengal Council Of Higher Secondary Education.</i>	<i>2010</i>	<i>1st</i>	<i>71.60</i>
<i>Netaji Open University</i>	<i>2017</i>	<i>1st</i>	<i>61.00</i>

➤ **LANGUAGE KNOWN:**

English, Bengali, Hindi

➤ **HOBBIES:**

Listen To Music

Teaching

➤ **EXTRA CURRICULAR ACTIVITIES:**

Basic knowledge of computer

➤ ***JOB & RESPONSIBILITIES:***

- *Fulfils target achievement*
- *Inventor*
- *Preparing various reports*
- *Complain handling*
- *Customer dealing over the phone & Mail*
- *Handling the Responsibility of floor in absence of Manager*

➤ ***Modules Covered-***MS DOS,MS WORD,MS EXCEL, ,INTERNET EXPLOYER

➤ ***Working Experience***

Flying colours preschool (As a teacher) Joining date july 2019 to September 2020

Shantineer old age care & hospital limited.(As a front sales executive After six months company promotion to BDM then HOD)Joining date September 2020 to still date.

➤ ***OBJECTIVE:***

To become a Meaning full Part of an Organization that promotes growth not only the company but also the individual too.

➤ ***PERMANENT ADDRESS:***

MOUMITA DAS
C/O- DILIP DAS
14 NO.PLOT,NORTH DUMDUM(M). NORTH 24 PGS.
PIN CODE -700081(WEST BENGAL)

➤ ***DECLARATION***

I hereby declare that the above mentioned information is true to my knowledge and belief.

Thanking you

YOU'RE FAITHFULLY

Moumita Das

DATE:

PLACE: